

Santan Elementary PTO Meeting Minutes
Wednesday, November 3, 2021
6:30 pm

Board members in attendance: Bridget Arenson, Bekki Patzer, Sarah Connolly, Abigail Szymonik, Tyra Ortiz, Johanna Evans.

Welcome and call to order

- Meeting called to order at 6:33 pm by Bekki Patzer

Meeting Minutes

- Motion made by Bekki to approve minutes and second by Lori. Meeting minutes are approved.

Principal Report

- Big thank you to the community for passing the override! A significant portion of that goes to funding salaries, so thank you!
- We have a new counselor, along with many other new staff members in specialized classrooms, preschool, and kinder.
 - We now have a full certified staff in place, still looking for a couple of classified staff to fill positions
- Next week is Veteran's Day, 11/11 is a day off, then Thanksgiving – November is moving very quickly!
- Art Masterpiece will be able to start! Was put on hold in Q1 due to covid protocols, just got the approval last week to start it up again. More info to come on training for that.

Financial Report

- Review and approval of the budget for the 21-22 school year. Bridget moved to approve, Johanna seconded.
- Reviewed budget vs actual expenses, not much changing since we can't have many activities; we've funded teacher "accounts" with another \$100 each, which they're happy with and are actively using.
- Otter Pops was very successful!

New Business

- Water bottle refill stations
 - We have one done, in the main office
 - Work orders have been put in to install all of them, we have the products in hand
- Q2 Events
 - Backyard Taco – happening now!
 - More restaurant nights to come

- School Cents
 - Reminder about the 4x bonus on all receipts entered from now through the end of the program on 1/15/22
 - See social media for details on more bonus options coming up, like extra points for pics with Santa at the mall
- Santa(n) shop
 - Store set up for the kids to do some holiday shopping
 - Will be doing some inventory of the current stock, then get together to plan for shopping
 - There will be a sign up genius for the teachers to take kids during class time, but the store is not likely to be open before/after school
 - Will also need volunteers to help work in the shop
- Harkins Fundraiser
 - There's a form that we'll send home with kids
 - Selling loyalty cups, popcorn, and gift cards
 - Prices are the same as at Harkins, they give us a discount, the difference between the two are our funds raised
 - Will likely be a couple of weeks at the end of November, with products delivered in the first week or so of December
- Teacher Thank You
 - Looking for ideas!
 - Drink truck (i.e. coffee)
 - Hospitality will be in charge of this
- Spiritwear
 - Will open again soon, probably on Monday
 - Open for about 10 days, so that there's time to get the good back before winter break
- Third Quarter Events
 - Community service event – a Sock Drive in January
 - Donations of new pairs of socks
 - Likely will go to the Chandler Care Center
 - Any and all sizes
 - Maybe set up a challenge between classes? Grade levels?
 - VIP Day
 - Pending approval for these kinds of events
 - This is a more inclusive version of a grandparents' day, bring someone that's special, etc.

Q&A

Meeting adjourned at 7:08 pm by Bekki Patzer

2021-2022 Santan Elementary PTI

Projected Expenses

<u>Principal Discretionary Fund</u>	\$	2,000.00	
<u>Hospitality</u>			
School Event	\$	4,000.00	
Muffins for Moms	\$	500.00	
Donuts for Dads	\$	500.00	
Teacher Appreciation Week	\$	2,000.00	
VIP Day	\$	500.00	
Teacher dinners for conferences	\$	<u>1,000.00</u>	\$ 526.41
Total:	\$	8,500.00	
<u>Administrative/General</u>			
Scholarship	\$	500.00	
Quickbooks Fee	\$	175.00	\$ 291.06
CSB (Chandler School Boosters) Dues	\$	3,000.00	
Bank Fees	\$	<u>200.00</u>	\$ 4.00
Total:	\$	3,875.00	\$ 295.06
<u>Fall Carnival</u>	\$	10,000.00	
<u>Art Masterpiece</u>	\$	500.00	
<u>School Gifts</u>			
Art Cart Refills	\$	500.00	
Water Bottle Fill Stations	\$	20,000.00	
Misc	\$	<u>3,000.00</u>	\$ 3,200.00
Total:	\$	23,500.00	\$ 3,200.00
Total Projected Expenses:		\$ 48,375.00	\$ 3,495.06

Box Tops	\$	200.00	
Otter Pops	\$	1,500.00	\$ 960.00
Kroger	\$	3,000.00	
Santa Shop	\$	2,000.00	
Restaurant Nights	\$	500.00	
Donor Matching & Corporate Volunteer Hours	\$	500.00	
School Cents	\$	400.00	
Carnival	\$	10,000.00	
AFW	\$	500.00	
Spring Fundraiser	\$	20,000.00	
Total Projected Fundraising:	\$	38,600.00	\$ 960.00

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Statement of Activity

July - September, 2021

	TOTAL
Revenue	
First Grade Fundraiser	646.00
Fourth Grade Fundraiser	1,085.00
Library Income	6,416.27
Otter Pops Income	960.00
Teacher Accounts	0.00
Curland, Jillian	100.00
Delsante, Katrina	100.00
Dethlefsen, Barbara	100.00
Eberhart, Maryann	100.00
Edwards, Tisha	100.00
Evans, Johanna	100.00
Feldman, Michaela	100.00
Gardner, Jen	100.00
Goldring/Smith	100.00
Hughes, Jackie	100.00
King, Emily	100.00
Kochanski, Heather	100.00
Koehler, Bailee	100.00
Lassen, Erin	100.00
Maize, Jennifer	100.00
Marlar, Haley	100.00
McBurney, Karen	100.00
Navarro, Brian	100.00
Norman, Jessie	100.00
Penneman	100.00
Portugal, Christine	100.00
Prince, Tiffany	100.00
Roberts, Lisa	100.00
Ross, Hannah	100.00
Saadi, Kelli	100.00
Sanford, Kim	100.00
Schroeder, Danica	100.00
Sloan, Aaron	100.00
Stewart, Carrie	100.00
Swint, Milka	100.00
Weber, Stacey	100.00
Total Teacher Accounts	3,100.00
Total Revenue	\$12,207.27
GROSS PROFIT	\$12,207.27

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Statement of Activity

July - September, 2021

	TOTAL
Expenditures	
First Grade Expense	627.61
Hospitality	526.41
Library Expense	4,244.54
Office/General Administrative Expenditures	295.06
Run A Thon Expense	3,200.00
Student Council Expense	116.23
Teacher Accounts Expense	0.00
Eberhart Expense	144.03
King Expense	123.60
Kochanski Expense	87.50
Lassen Expense	252.94
Maize Expense	11.69
Navarro Expense	201.56
Sanford Expense	219.78
Schroeder Expense	1,586.86
Swint Expense	380.52
Weber Expense	137.00
Total Teacher Accounts Expense	3,145.48
Total Expenditures	\$12,155.33
NET OPERATING REVENUE	\$51.94
NET REVENUE	\$51.94

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Statement of Financial Position

As of September 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking	269.49
TOTAL BUS CHK (6723)	73,893.71
Total Bank Accounts	\$74,163.20
Total Current Assets	\$74,163.20
TOTAL ASSETS	\$74,163.20
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	90,113.46
Net Revenue	-15,950.26
Total Equity	\$74,163.20
TOTAL LIABILITIES AND EQUITY	\$74,163.20